

Meeting Minutes
December 1, 2016

Present: Father Prakash, Tracy Hartley, Dan Lay, Glenn Mayko, Steve Scalzo, Philip Stramski and Joe Tytanic. Landon Santa-Pinter. **Absent:** John Bacon.

Joe Tytanic asked for visitors to refrain from commenting as visitors will have an opportunity to comment on items discussed at end of meeting and then he read off the Agenda items for members and visitors.

Call to Order: Joe Tytanic called meeting to order at 7:00 p.m. and asked for silence of cell phones.

Opening Prayer: Philip Stramski

Approval/Changes of meeting minutes: No changes to November minutes. Philip made motion to accept. Glenn second. All agreed. Motion carried.

Old Business:

Church Projects Update: Joe Tytanic. Had work day before Thanksgiving. Changed light bulbs in the kitchen and nursery. Cleaned lights. Had crickets in there. Vacuumed them out. Have issues with our chariot. Joe called Southwest Paper. Sent a technician out. Joe gave them our new custodian's name, Michael, and phone number. He was the one that brought it to Joe's attention. Thought the steering went bad. Thought he could fix but could not. Had issues with too much water. Decided to have serviced. Had not been serviced since we purchased. Technician came out and had to order part. It was a cable that got wet and rusted. Once the part comes in, technician will come back out. Suppose to give an estimate but Joe has not heard anything. Joe also contacted City Glass. They came out and measured and ordered window. They came out and measured. They ordered the window. Should be in the 7th of December. They will call and schedule an install. Dan asked what the bid was. Joe said \$375 without tax. It was higher than that but sent copy of tax exemption. Window is being built and due to them December 7th. Once they receive, they will call to schedule an install. Should have before Christmas. Statue was put up. Blessed Virgin Mary and rocks moved to south where Father's entry is. The people that we got the statue from gave us some glue. Cleaned rock and buy lacquer to make it stick. All other statues are up. Upper Room completed by Mary Styers Family. They did an outstanding job. Put trim around it on the inside. Joe bought spray foam to spray around heat and air unit because of gaps. Still needs to do. Door on the south end would not work. Choctaw Lock rekeyed to be the same. Total was \$333.44 on everything. We were talking about \$5k with new heat/air unit. We had said that we would split with St. Vincent de Paul but think we can handle. We had voted 2/3 from St. Teresa and 1/3 from St. Vincent de Paul. Tracy made a motion to pay it all from St. Teresa's and not go to St. Vincent de Paul. Glenn second. All agreed. Motion carried. Mary has some Styrofoam she is going to cut. She has measurements. We can raise blind and insert Styrofoam to insulate. If they want light, then they can take it out. One side has the reflection on it which will help also. She will try to get

that completed within a month or so. They did an outstanding job on it. St. Vincent de Paul Society should be ready to move in. Tracy asked when they plan on moving in. They have a meeting next week. They should have help. Only issue Joe noticed is that he ran both units on high heat when the lock guy was here and then he turned it down to low heat. Joe and John went back to check on it. Was not cycling. Not sure if those units cycle or if the thermostat will shut it off. There was a phone number on the unit and Joe tried to call it but was no longer a good number. It has information on the that when temperature is below 40 degrees, it needs to be left on. Philip said that maybe it was a bad connection. Has anyone tried calling for service. Joe said that he called that number and could not get through. Glenn asked what type of units? Joe said there is two – heat and air and it has a thermostat. Dan said we can get name/model and then Google. Joe said that he has one in his sun room and it cycles through. Philip said it may be more of a thermostat issue. Philip also said that since we are not going to St. Vincent de Paul, maybe shelves or equipment that St. Vincent de Paul can furnish. Cemetery is also going to use part. Not going to partition it off. We can use shelves to close off. There is a desk, computer and printer in there. Stores flowers. No internet.

RE Grant Purchases: Tracy Hartley. Over the Thanksgiving holiday, Tracy purchased items using the grant money. Received \$3,500 in grant money. Purchased five 50" Visio televisions, mounts for three of them, and wireless display units. Purchased three ASUS that converts to tablets and the teacher can move around the classroom with the laptop and it will still display. Also, purchased an HP laptop. This will allow the teacher to move around. Talked about whether we needed to mount them or leave some to be portable in order to go room to room. Talked with Sandra Sumaza and she said they have an additional laptop already so there will be enough laptops for each TV display. She thinks that it is better suited to get them mounted. So, I will be purchasing additional wireless displays and mounts. Father has the TVs and laptops at his house and we will move them after the meeting to the RE building. Tracy will be installing over the Christmas holidays. We are looking at installing in the youth room for Kelly, the Senior room with Audrey Filjaka, the third grade room with Heather and Doug Nation, maybe the 7th or 8th graders and then my class – the First Communion class. Will take some time to get used to it. I also purchased an office program so teachers can use Word, Excel, etc. Also, purchased a year of security. With the purchase, we have a year of Geek Squad that will troubleshoot issues. Total amount purchased was \$3,461.84 which will allow for us to purchase an additional mount. Once we get installed, we will get pictures with the kids and send along with a thank you to the Catholic Foundation of Oklahoma. We can also put something in the Sooner Catholic and bulletin. We received some good deals over Black Friday. Tracy talked with one of the Best Buy specialists and he did not think we needed SMART TVs. He suggested the Visio sets. TVs were \$250. Dan said another option is Steve secured Formed. Said that you can Google Chrome and use the HDMI cord to hook things up with it. Tracy said that when she talked with the specialist, she explained that we have a program we wanted to utilize and he suggested using the laptops and the wireless display adapters. This way, you can use either a laptop or smartphone to link into the display by using the wireless display adapters. This will enable to access different websites, etc.

New Year's Eve Party – Glenn Mayko. Glenn made several phone calls and was unable to locate a D.J. He called three different bands. Two were not available and one was \$1,200 and he could not

guarantee all were available. Three said yes and still had not heard from one. They play country and western, classic rock and oldies. No polka. Will have to play that by CD or record. \$1,200 is cheap for New Year's Eve. Glenn did not commit. Personal opinion he suggests that we need to scrub and not do it. Most people would have already made plans. It is a little late to get started. Need to start next year's way before November. Most people already have plans. Still need to discuss to have kids, not have kids, have liquor, not have liquor, etc. Need to plan in advance. If Glenn was to be here, he could have done the music with his system but he will not be here and will not be back until after the first. Again, his opinion is that we cancel and could pursue but will need to book DJ or band ahead of time – 6 months to a year out for events. All agreed to not pursue and try again next year. Glenn suggested need to begin pursuing in May. Philip said you need to really start looking after the first of the year. January/February time to secure a band. That is the most important think to secure. Joe asked if there were any volunteers to do that. Glenn said he will be back about the middle of January. Philip said that he does not have any idea on band but maybe a DJ. Said that he has a couple that he can talk to. If he does not get anywhere there, then maybe turn it back over to Glenn. Glenn said that he has some different avenues. Thought about calling agents to find bands. They can send CDs and, sometimes, videos. Steve asked if we have a feel from the people. Glenn said no one really provided any input. DJ went well but there is nothing better than live. DJs don't get the party going. Glenn said he can do what a DJ does. Want a live band that provides a variety. Landon said that maybe we have a theme party. Example would be Oldie's and have it "Old Timey" if you want a live band. DJ could also have themed events. Philip said it does not have to be a band. Glenn said that we can contact agencies for bands and have them send CDs. There are bands out there that can play the full range that can play everything from polka to '50s and beyond. We have to locate them and book early. Also, need to look at setting a budget. Joe agreed that we need to determine a budget and find out if we are charging/not charging and what is the purpose of the New Year's Eve dance is, if we want all adults or adults/children and then go from there. Joe's sister's band knows all the "oldies". That is what it used to be when he would come along with country/western, polka, schottische or something like that. Not sure you are going to get people that like that now with the younger generation. She was going to do it for about \$500 and Joe was going to pay that. They play some new stuff too. Dean's band is like \$1,200. If you get a band that has a manager, they are going to be up around \$2,000. Steve said there is something about having a live band. He continued to say that they had a DJ at his daughter's wedding. He did really well and brought the audience in. But, people like to see a live band – if it is a good band. They need to play to the audience. Glenn said that you can expect the price to be higher on New Year's Eve – almost double. Steve said that they do not make much money at \$1,200 – maybe \$50 a person. Philip said he will help in looking into this. We have some time and can get feedback from people. Philip can check on DJs and Glenn will contact some agents. Glenn said that the first thing people are going to ask is what are you going to pay.

New Business:

Internet Service: Dan Lay. Three bids. He requested a bid for four (4) phone lines – one in the office, one in the rectory, a fax and one in the daycare. Joe said that we need to add one in the RE. Dan said he did not include but can check on cost for five (5) lines. Does not think that it would be substantial

increase in price. Right now, there is not a phone line in the nursery. It shows on the bid 1-5 lines so that should not increase. Dan mentioned that he really thought we needed one for nursery because assuming no one is in helping with the donuts and if the one watching the little kids does not have a cell phone, or the phone is dead, and something happens, they would go to search for a phone or help and would leave the little kid(s). We cannot have that. Just because people may not be using that phone does not mean it should not be there, especially with little children. He had bid for four but it should not be a big deal for five. Joe clarified that when we did away with the one in the nursery, we were keeping the one in the kitchen but it got disconnected at the same time as the nursery. That was a discrepancy. We were going to do away with one and keep one. If we want to keep the nursery, that is fine. We were just keeping one over there in the Family Center. We said that we planned to keep the one in the kitchen. Steve said it is still the same issue. If there was a problem in the nursery, they would have to leave the little ones to go to the kitchen to make call. Joe said it would be better in the nursery because if you have a function in the kitchen, there would be more people and they would have cell phones. Three bids – 100, 200, and 300 megahertz. \$292.99; \$362.99; and \$447.98. All have a onetime charge of \$199 installation charge. Steve said the only difference from ATT is it goes from \$180 on the 100 megahertz, \$250 on 200 megahertz and \$330 on the 300 megahertz. Size of megahertz is the only difference in the bids is the megahertz jump. Caller ID, forwarding and gateway is the router. Did not get from him if it would cover entire campus. Asked and they said it would cover 10,000 square feet. Assuming and they alluded to that it would not cover the entire campus. So, to get it into the other building, we would need an IT person to do that. Not sure if ATT would do the same thing. Have not looked at the mandate to see what Cox would do. He could pursue and also see what ATT could do for us also. Remember that if we go with ATT, we would stay at the lower download speeds. Joe said that we have ATT now, it is like \$50. And that is a separate U-Verse and we would need one in RE and one in Family Center. Cox would be one router that would cover about 10,000 square feet. Do they do repeaters? Dan said he had not gotten back to them yet. He just got the information. If they are relatively the same, we gain download speed with Cox. Steve said that for 10,000 square feet, you are looking at maybe a 1/4th of acre of coverage. Landon said that remember that you are going to have multiple teachers downloading at the same time so you need to have it capable to handle. Modem has two partitions - 2.5 and 5 gigahertz. Each can handle 50 individuals so 100 people can get on there at same time. That should be easy for here. Now if you only have a 100 megahertz download speed, that might stumble a little and would be better to go up to 200 or 300, it should not stumble at all. There will be a passcode to get on it. If we got the 100, and find out it is not enough, could we increase it without fee. We can, but will just pay the increase in the cost. Reducing might be an issue. The amounts given are a monthly charge. Steve asked if that was comparable to what we have now? Joe said we have U-Verse now is \$50 and \$50 and new one would be \$125 so that would be \$275 but does not include fax, RE or rectory lines so that would be over \$300 month with ATT. Could not figure out what all were. \$447 was the highest and would not be bad if we can get more area. Steve said that when you look at the balance sheet and you see telephone \$7,100 for the year, that it \$592 a month. Tracy said that you have to remember that it went down some because we reduced. So, it went down to \$6,699 which would be about \$558 a month. Joe said that it includes cell phone. Steve said that there is a separate line item for utilities. Even if you look at 200 megahertz download, still only looking \$362. This would include the cell phones too including St. Vincent de Paul's. Cox does not include cell phones. There is a

difference. Joe recommends Dan pursue with Cox because we want more area. Dan wants to understand the IT angle as to why we would need an IT person to get the additional modem to get more download in another area. He will look more. \$199 initial fee on all of them and then a monthly recurring fee. Landon asked who would be getting to use the WI-FI? Passcode would be provide to RE, teachers, evangelization, rectory. Anyone that does teaching programs. Steve said that even some with Formed program. Anyone who is signed up as a Formed leader and RE teachers should be signed up as a Formed leader. Anybody doing evangelization, RCIA, faith formation need to have as Formed leaders. They get additional stuff. Tracy asked Landon if he wanted it for the youth also. Landon said that if you give access to kids, then it could occupy them so they would not be rushing their parents to leave after Mass. Staying longer after donuts. But if they have their WI-FI can use to watch movies. Something to consider. 10-20 per classroom are on the WI-FI and teachers are trying to download, would cause problems. Might be possible to block some areas. Joe said we do have an IT person that repairs our computers – Michael – not sure of last name. Steve said that with free WI-FI, his phone automatically picks up their WI-FI and it slows it way down. Has to get off their WI-FI to call. There are a lot of kids on their phones. Landon said that he was in Norman playing soccer and they did not have any issues. Tracy said that it also depends if people are streaming, watching movies, etc. Philip said that we need to focus on the purpose for our parish. Steve said there was concern about the code for Formed getting out to everybody yet it was for parish, but they said they do not care if it gets out, they just did not want to put code out on social media. We can put it in the bulletin and if someone comes from another church, they can use that code. Landon said that only certain adults. Maybe not give it to all the kids but responsible ones. Joe said that we need to table it for now and let Dan research and find out what kind of coverage we can get before we decide who gets the coverage. Need to figure out cost and if it will fulfill what we need. Dan said that they added one free month of service which offsets the cost of the install. Father's cell is not ATT but on the balance sheet it is about \$100. The Business Manager said that he has done other churches. He is Catholic. We have no reason to not believe what he says and doing us right. Joe said that he will research ATT also. And find out our IT person or call Kathy. Tracy said that her only concern is waiting until February to begin using because youth goes back in January. We still have U-Verse so we will find out any issues. Tracy said that it will be a learning curve anyway and will keep informed of issues. Dan asked if current coverage is more than 10k. Joe said he is not sure what the current coverage is. It does the RE building. Not rectory or youth room. Comes over to the church. 10k square feet would cover the RE. Rectory is 2k square feet. Have to include space between rectory to RE and to church. They mentioned some type of antennae or repeater to boost it. If you are doing rectory, church and RE, that is more than 10k. Joe thought that Cox wired it in and you install a wireless modem within. Figured they would wire in each area. My turn in to three different accounts. Will table for Dan and Joe to get more information.

Charity Donation: Joe Tytanic. We need to pick a charity for our EOY donation. 1% of annual donations which was a little more than \$5,000. That is minus the \$333.44 for our upper room remodel. Voted to take that cost out of that because it was for St. Vincent de Paul. Whatever is left will go to whatever charity we decide. This is the first time for this. Glenn made motion that Father has project for missions and to donate the rest to Father's mission. Steve said that it was supposed to be local. He does not have a problem with it but just wanted to point out that is how it was voted. We need to discuss on thoughts

about local before someone can second. Philip said he understands the mission project and money raised. Does not want us to have tunnel vision so that we cannot think of somewhere else or look at other avenues. We need to discuss as there is other needs out there. Joe said that we do not have to do all to one but can divide for multiple charities. Amount is \$5,240-\$333.44. Dan said there are a lot of charities this time of year there are orphans where they need coats, etc. at Christmas time. Does not have to be a specific charity. Tracy said we talked about it being locally as there are numerous needs locally. And we thought most of it would go to the Upper Room for St. Vincent de Paul. We did not really pursue in looking for other avenues. She recommended that we table to give everyone an opportunity to look around and come up with ideas of where that might be as she is not prepared to make a recommendation. She agreed with Dan and would like to do a little more research. Dan said that we do need to put an end date. February at next meeting. Dan has concerns waiting so long. Father leaves the first of January. Philip also has concerns. Father mentioned that we are going to have an executive meeting called this month. Dan said that in the spirit of the season, we need to not wait until February. Janet Martin said that Sister BJs Pantry is a good charity. Philip said even our St. Vincent de Paul. Tracy said it was going to the Upper Room anyway. We can still give to them. Dan said for everyone to think about it and then have it ready for the executive meeting. Meeting set for December 15th at 7:00 p.m. at the Rectory. Steve said that it would be good to give to Catholic charity like Sister BJ's pantry. Philip said there are a lot of ones out there if we start thinking about it like the homeless veterans.

Father's Comments:

Church Organist: Father Prakash. Father John, our church organist, his Bishop is moving him, so he has to leave. He will continue to play until after Christmas. It is difficult to get an organist. Suggestion is buy a keyboard that provides an organ sounds. In the future, we still have the organ so we can still get an organist but last time, there was a two month gap without an organist. Starla Smith recommended this keyboard and it not really expensive. It is much easier to get a keyboard player. Starla is checking out a couple of keyboard. Glenn said that modern day keyboards are phenomenal. Sounds like an orchestra. Have strings, horns, pipe organ sound. It is amazing what you can do with them. Pays to have a second one stacked. One is keyboard and one a piano. It is becoming more and more impossible to find someone that plays a pipe organ. Our system is set up like a pipe organ. Joe said that last time, he checked several locations. Checked with OCU that graduated but it was hard for people to commit to once a week practice, three Masses on a weekend, funerals, weddings, Holy Days, especially if they do not belong to our church. The organist we had interviewed last time was that teacher at Jones, but he lives in Mustang. He said that he would do it but wanted us to know that we are low on the pay scale for an organist. Dan said that it is a good idea that buying a keyboard is a good idea and Joe agreed. Pay scale was \$800 a month. We were paying \$2,300 for both a director/organist. Now we have to pay two. Keyboard players are easier to get. Steve and Landon both wanted to know if anyone in the church that plays. Steve also said that there are a number of keyboards that are programmable. Just push a button and it goes. Joe said that they have a stick they can put in it that plays. Philip said that it would either be a keyboard or no music at all. Steve said we used to not have any at the 8:00 a.m. Mass. Philip asked about thoughts from the choir. Joe said that Father was going off of recommendation by choir director.

Steve said that Jenkins has a couple of repos that are good that are high dollar keyboards and can get reasonable. They do not want to have to put back out on floor and try to sell. Joe asked for a motion that we allow Starla to pursue looking for a keyboard that would fulfill the function of the organ for our choir. Steve asked if she would be looking for what kind of keyboard or shopping for a keyboard. She will be researching. Glenn said whatever keyboard we get we need to be able to hook into sound system. Also, it depends on the size too. Steve made a motion to have Starla research keyboards to recommend; Glenn second. All in favor. Motion was to have her research and find one we need along with cost. Tracy asked if we would have that information by the executive meeting. Yes. Glenn said ultimately, that would fall on her as she is the expert. Steve will also make some calls.

Statues: Father Prakash. We have statues of Pope John Paul II and St. John Vianney. We will have the blessings after the Christmas Day Mass. Would like to have the plaques. Joe said he was not sure he could get them from Midwest Trophy by then with the holidays. Joe will try.

Faith Direct: Father Prakash. Archbishop Paul Coakley has an electronic giving program to enhance offertory. They are asking us to participate in pilot program. Father needs to respond. No cost to us – not a participation cost from our end for the pilot program. Steve said he has some reservations about that. Looks like there are some fees that are charged. Not as personal. We have kids now going up to put in but now they will be doing on their iPhone. They think they are going to get more because you set up on a monthly deduction. Father said that 10-15% of people in the parishes that have this use this. It is a voluntary program. We would still take collection. They have a team to convince people to participate. Pat Russell involved with counting money. Pat thinks that it would be a headache. Steve said you would still have to account for the money. Tracy said that you would probably get some kind of spreadsheet or report that tells you what they took in. Tracy has some reservations because they waive the first year but then there will be a fee to the parish depending upon the total participation. We do not have an idea of how much that will be from year-to-year. Philip asked if we participate in the pilot program, can we opt to get out. Father asked if we can decide after the team comes and talks to our people. Philip asked when they plan to talk. Father said there is no date. Steve pointed out that they wanted a response by November 11th. That is past. May not be able to participate. Philip said that we can always sign up and have people like it. May be an easy process. Steve asked if people can cancel anytime. Tracy suggested they come talk about the program. Father will let the Council know on the 15th if we can still do it and then we can decide after the talk.

Visitor Comments:

Pat Jorski. Pat commented about the condition of some of the signs around town. Joe said that he can talk to Carol Signs about refurbishing. They are cemented in the ground but may be able to unbolt them.

Janet Martin. Asked if we looked or put in a request for an organist in the Sooner Catholic. They sometimes have posting for organists. Joes said that we have not done that. St. Benedict and St. Philip

Neri had requested an organist. Not sure if they had it filled. Philip said that there were three or four looking for an organist. Did not think the others filled their positions.

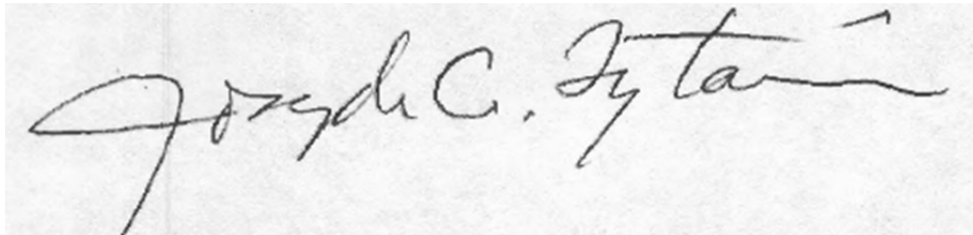
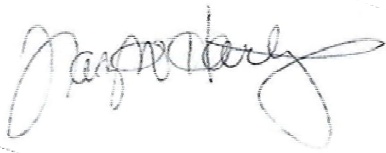
Council Comments:

Thanksgiving Dinner. Tracy asked how many attended the Thanksgiving dinner. Pat said that the count was 909. Not as good as last year (947) and year before was a little over 1000. Always in the 900's. Kids like to come back and see friends. Not happening as much. Many have stopped coming.

Next Meeting: Executive Meeting, December 15th, 7:00 p.m. Next meeting will be Thursday, February 9th, 7:00 p.m.

Assignment of Prayer: Glenn Mayko

Closure: Tracy made a motion to adjourn. Philip second. All agreed. Motion carried.

A handwritten signature in black ink on a light-colored background. The signature reads "Joseph C. Zytan" in a cursive style.A handwritten signature in black ink on a light-colored background. The signature reads "Glenn Mayko" in a cursive style.